

**St. Agnes Parish, Butler Wisconsin  
Christian Formation Office  
FINANCIAL AGREEMENT 2018-2019**

Because the SCRIP rebate program is available to all parishioners as a means of tuition/fee assistance, the Christian Formation program does not provide scholarships or catechist subsidies. **However, families who need financial assistance should contact the Christian Formation office to make arrangements. The Christian Formation programs will not exclude any child or family because of financial limitations.**

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Which parent(s) should be responsible for paying the fees?: Mother \_\_\_\_\_ Father \_\_\_\_\_ Both \_\_\_\_\_

Phone(s): \_\_\_\_\_ Parish Registry (envelope) Number: \_\_\_\_\_

Email(s): \_\_\_\_\_

Student Name(s): \_\_\_\_\_

Grade(s): \_\_\_\_\_

**Registration Fees - 2018-2019 Christian Formation programs, grades K5-Confirmation:**

**For registrations received by August 15, 2018:**

\$100.00 for each of the first and second children, \$75.00 for each additional child

**Additional Fees:**

Sacramental Fees: Grade 2 - Reconciliation and 1st Communion - \$35.00

Retreat Fees: Grade 6 - 10 = \$20.00 per student

Confirmation - \$75.00 per student;

**\*\*\* LATE PAYMENT PENALTY: Registrations received after August 15, 2018 \*\*\*  
will be charged an additional \$50 per student.**

**TOTAL FEES:**

- 1) Registration Fees due: Youth Ministry (grades 6-Conf.) \_\_\_\_\_  
Child Ministry (grades K3-5) \_\_\_\_\_
- 2) Sacramental Fees due: \_\_\_\_\_
- 3) Retreat Fees due: \_\_\_\_\_
- 4) Other \_\_\_\_\_
- 5) TOTAL of Fees due (add lines 1, 2, 3 & 4): \_\_\_\_\_

**CREDITS:**

**a minimum deposit of \$50.00 per child is required for registration**

- 6) SCRIP Rebate: \_\_\_\_\_
- 7) Other Credits: \_\_\_\_\_
- 8) Cash/Check Enclosed: \_\_\_\_\_
- 9) TOTAL Credits (add lines 6, 7 & 8): \_\_\_\_\_
- BALANCE DUE\* (subtract line 9 from line 5): \_\_\_\_\_**

\*Payment of the balance due can be made in installments. We will pay the Balance Due: Monthly \_\_\_\_\_ Semester \_\_\_\_\_

*St. Agnes 2018-2019 Financial Agreement*

- ✓ Registration Deadline is August 15<sup>th</sup>! A deposit of \$50 per student via Scrip rebate, cash, or check is required by that date. A late registration penalty of \$50 per student will be added to any registrations received after August 15<sup>th</sup>.
- ✓ \*\*\* A reminder: As per the parish council mandate, all Christian Formation families are expected to provide ten hours of service to the parish as part of their Stewardship commitment. If your family has not reported a minimum of 10 hours, as requested in the CF monthly update mailings and the last financial statement for 2017-2018, a surcharge of \$10.00 per incomplete hour has been added to the "Other" category of this year's Financial Agreement.
- ✓ Due to situations of separation/divorce, it is helpful for us to know for billing purposes if one parent or the other or both are responsible for payment of the fees. Please check off the space that corresponds to your situation.
- ✓ Families with balances due for the year 2017-2018 will find that amount included in the "Other" category of the fees. The final statements which were sent in May asked families with hardships to contact the office regarding their situation. If we were not contacted, we are expecting that you will still pay that amount along with this year's fees.
- ✓ Retreat fees have been determined for students in grades 6-10 & Confirmation and are indicated on the Financial Agreement.
- ✓ If you have not yet used the SCRIP rebate program, NOW is an excellent time to begin! If you need more information about how to participate in the rebate programs, we'll be glad to help you... If you do start using SCRIP, know that the first \$25 of profit earned is credited to the parish to cover administrative costs.
- ✓ If your family is currently participating in the parish SCRIP program, your net profit total has already been indicated on your CF Financial Agreement on the line "SCRIP Rebate:". Rebate profits must be applied to the Christian Formation fees in a lump sum and can not be distributed in installments. Any profits accrued which exceed the amount of Christian Formation fees due are automatically transferred to the general parish funds and do not carry over into the next year.

**FOR OFFICE USE ONLY:**

**FEES: 1) Registration Fees due:**

Youth Ministry (grades 6-Conf.) \_\_\_\_\_

Child Ministry (grades K3- \_\_\_\_\_

2) Sacramental Fees due: \_\_\_\_\_

3) Retreat Fees due: \_\_\_\_\_

4) Other \_\_\_\_\_

5) TOTAL of Fees due (add lines 1, 2, 3 & 4): \$ \_\_\_\_\_

**CREDITS: a minimum deposit of \$50.00 per child is required for registration**

6) SCRIP Rebates: \_\_\_\_\_

7) Other Credits: \_\_\_\_\_

8) Cash/Check Enclosed: \_\_\_\_\_

9) TOTAL Credits (add lines 6, 7 & 8): \$ \_\_\_\_\_

**BALANCE DUE\* (subtract line 9 from line 5): \$ \_\_\_\_\_**

*\*When Payments are made, write in the date, amount, cash/check #, and new balance due.*

PAYMENT/TRANSACTION DATE	_____	AMOUNT: _____	BALANCE DUE: _____
PAYMENT/TRANSACTION DATE	_____	AMOUNT: _____	BALANCE DUE: _____
PAYMENT/TRANSACTION DATE	_____	AMOUNT: _____	BALANCE DUE: _____
PAYMENT/TRANSACTION DATE	_____	AMOUNT: _____	BALANCE DUE: _____